

## **RULES AND REGULATIONS OF THE CAR PARK**

at the "Petrochemia" Hotel in Płock at ul. 3 Maja 33

### **1**

1. These rules and regulations govern the use of the car park managed by ORLEN Administracja Sp. z o.o., hereinafter referred to as the "manager."
2. The car park is private, unsupervised and monitored.
3. The car park is divided into two zones: the free-of-charge "A" zone and paid-for "B" zone, with designated parking spaces (the fee applies only to the space occupied at the car park, not its supervision).
4. The guests of the "Petrochemia" Hotel have priority when using the parking spaces in zone A, in order of arrival at the car park. However, the guests of the "Petrochemia" Hotel are not guaranteed to have the spaces.
5. Each user of the car park is obliged to read these rules and regulations before entering the premises.

### **2**

Within the meaning of these rules and regulations:

1. The car park user is a natural person actually using the car park (driver) or vehicle's owner. If not possible to determine the identity of the driver, the user is especially a person driving the vehicle as it enters the car park.
2. The parking space is an area designated at the car park and intended for parking the vehicle.

### **3**

1. As the vehicle enters the premises of the car park, the user enters into an agreement with the manager for the lease of the parking space on the terms and conditions specified herein.
2. As they enter the premises of the car park, each and every user of the vehicle consents to the terms and conditions specified herein and undertakes to observe these provisions.
3. The lease agreement for the parking space expires as the vehicle leaves the car park or when the car park is closed, which is specified at Clause 6 herein.

On the premises of the car park:

1. Traffic rules apply as specified in the law of 20 June 1997 Road Traffic Act (Journal of Laws of 2005, No. 108, item 908, as amended).
2. You must not park vehicles outside the designated parking spaces.
3. You must not park vehicles on the fire-fighting access road.
4. The speed limit is 10 km/h (6 mph).
5. On no account must you park:
  - a. vehicles transporting flammable, caustic, explosive materials and other similar materials and substances which might pose a threat to people and property.
  - b. van seller vehicles, if their purpose is soliciting at the car park (except for when such activity occurs with the permission and knowledge of the car park's owner or manager).
6. Having positioned the vehicle in the parking space, immobilise the vehicle, turn off the ignition and lights, close the windows, doors and trunk. The user is obliged to turn off the radio and telephone devices left inside (if the user leaves the vehicle).
7. In the free-of-charge "A" zone, the guests of the "Petrochemia" Hotel may park their vehicles alongside individuals indicated by the manager.
8. As the vehicle is parked, you must not leave any animals inside.
9. The user should secure the vehicle against theft of their own accord.
10. Two motorbikes may be parked at one parking space designated for passenger cars.
11. The user is obliged to park the vehicle in a place and manner indicated by the representatives of the manager, when they provide the user with such information.

The manager is not liable for:

1. Any damage attributable to force majeure, elements, theft, burglary, mugging etc., robbery, damage to vehicles on the premises, as well as objects left inside or ones which are vehicle equipment.
2. Any traffic and parking damage related to vehicles and people using the car park.

1. The car park is open 24/7.
2. The manager has the exclusive right to decide when it is closed and opened on dates determined at the manager's own discretion.
3. In justified cases, the manager may make a decision about the periodic exclusion of the car park from use or change its working hours.

## 7

1. If the user breaches the provisions contained herein, the manager may terminate the parking space lease agreement without notice with immediate effect and apply measures necessary to restore the state compliant with the rules and regulations, including the removal of the vehicle from the car park without mechanically locking the vehicle.
2. In the cases specified in Clause 1, the user is obliged to cover the costs and expenses due to the removal of the vehicle from the car park, its protection and storage until the collection by the user or payment of the extra fee in the amount specified in separate laws. Additionally, the user is obliged to pay, according to Annex 1 hereto, the costs and expenses of the vehicle parking at the car park until its removal, pursuant to the provisions of the previous sentence.
3. The user assumes liability for all damage caused by the vehicle or due to the use of the parking space, especially due to the soiling of the surface of the car park on account of a leakage of fluids from the vehicle (oil, brake fluid, coolant etc.).
4. If the user does not make the payment specified by the manager for zone "B," the manager may use a measure for rendering the vehicle immobile until the user pays the proper fees (including the additional one), specified in the pricelist, which is integral hereto.

## 8

1. Zone "B" may be entered by the user with the valid parking pass, issued by the manager, or one-time entry ticket (cash register receipt) allowing the user to park the vehicle at the car park.
2. The user is obliged to leave the parking pass or entry ticket where visible in the vehicle.
3. The parking pass is to be returned. If lost or damaged, the user is to pay the extra fee for the pass in the amount of PLN 20.

4. Zone "A" may be entered with the parking ticket or under the long-term lease agreement.

## 9

The one-time tickets and parking passes can be purchased at the reception area.

## 10

The inspection to verify whether the terms and conditions of the parking space lease agreement are fulfilled is carried out at the entire car park by individuals authorised by the manager.

## 11

Individuals authorised to collect the parking fee and conduct the inspection are designated employees of the manager and people authorised by the manager.

The users are obliged to follow the instructions of the persons mentioned in Clause 1.

## 12

At the car park you must not:

1. Smoke tobacco,
2. Drink alcohol,
3. Have bystanders,
4. Drop litter (dispose of litter in the dust bins on the premises).
5. Damage the equipment,
6. Repair vehicles,
7. Clean and vacuum vehicles,
8. Fuel vehicles,
9. Use open flame,
10. Park vehicles with leaking systems,
11. Change or refill liquids in vehicles – coolant, oil etc. unless permitted by the manager,
12. Store fuels, flammable substances and empty fuel containers,
13. Act contrary to OSH and fire protection provisions,
14. Behave in a manner contrary to the principles of community life or interrupt the use of the car park,

15. Drive vehicles exceeding the speed limit of 10 km/h (6 mph).

**13**

1. The integral part hereto is the pricelist of parking fees, which is Annex 1.
2. The pricelist is available at the reception area of the "Petrochemia" Hotel.
3. Amendments hereto are made by the manager. The rules and regulations and their amendments are available at the reception area of the "Petrochemia" Hotel.

**14.**

Send all complaints and requests related to the use of the car park to the Management of ORLEN Administracja Sp. z o.o., ul Chemików 7, 09-411 Płock.